

Trevi at The Gardens, HOA Board of Directors Meeting March 26, 2020 at 6:30pm

Trevi Pool

4580 Mediterranean Circle, Palm Beach Gardens, FL 33410

BOARD OF DIRECTOR MEETING MINUTES

Approved 4.30.20

- Call to Order – Jeff called to order at 6:30pm.
- Establish Quorum - Jeff, Pam, Mohammed present; one vacancy; two homeowners
- Review & Approve Minutes of Prior Meeting
 - February 25, 2020 Minutes – Mohammed motioned to approve, Pam seconded and all approved.
- Financial Report
 - January, we accrued two months of security charges...need to find out about how it accrued with Advantage; February is over by 2 months. Mohammed asked about the electric bill and if we can control the A/C in the fitness center.
 - A homeowner contacted a Board member about a late fee. The Board reviewed the dates of when payments were received and letters were sent. Jeff made a motion to not waive the late fee, Mohammed second and all approved.
- Old Business
 - City/County follow up for signs, lighting, maintenance – Jeff mentioned that he spoke with the City engineer from PBG regarding a street sign and street light. The HOA is responsible for the lighting and would need an easement agreement to illuminate Mediterranean Dr and Hood Rd. The road sign is with the county and they will not put in any signs. Said the monument sign should serve as signage for the community. The city tried to coordinate these issues with the community around 2016-2017 and with no correspondence from the community, the city dropped the issue and allocated funds are no longer available. Jeff feels we need a light due to safety and worth exploring the cost associated with installing. The HOA would incur all the costs of changing the easement agreement as well as adding a sign and light. Management will get proposals for installing a street light.
 - Board Member Vacancy – Only on vacancy and one person is interested in being on the Board. Jeff contacted him prior to the meeting. He mentioned that he wants to be involved in his new community. The Board has the option to appoint him. Jeff made a motion to appoint John Heezan as a new member of the Board. Flip seconded and all approved.
- New Business
 - Resident Communication – Jeff started getting calls and texts from several neighbors day and night. People were giving Jeff's number out without permission. Residents needs to contact management for any issue with the Association via phone or email. If they want the Board to be aware they need to contact management and specify that they want the Board to review.

Therefore, there is a paper trail and the proper chain is followed. Issues should start with management and then funneled to the Board if necessary.

- Insurance Proposal – discussed the different items included in the insurance. Question regarding how the bridge is covered. Flip motioned to accept the appraisal and current insurance proposal, Mohammed seconded and all approved. Management to contact insurance company to discuss the items listed.
- Landscape Company Renewal – Pam reviewed the budget for landscape maintenance. It's only \$50 more per month. Flip motioned to approved, Mohammed seconded and all approved.
- Open Discussion
 - Pool area closure regarding the COVID-19 virus. The Board agreed to post a sign at the pool stating to govern themselves according to the state/government guidelines with amount of people who gather as well as spacing.
 - Need to email every meeting notice in the future.
 - The Board appointed Janice, Sue and Amy Feldman to the Compliance committee by unanimous vote.
- Adjournment of Meeting/Next Board Meeting – Next Board meeting is scheduled for Thursday, April 30th, at 6:30pm at the Trevi pool. Motion to adjourn made by Pam at 7:55pm, Jeff second and all approved.